

## Short Term Accommodation Contract Terms and Conditions of Residency

<b>Accommodation</b>
<p>Charles Darwin University's Office of Accommodation Services operates on-campus accommodation at International House Darwin, Katherine campus and Alice Springs campus. Short term accommodation options are available to CDU students and students of partner institutions not requiring a long-term tenancy. The daily rate will apply for any stay less than four (4) weeks. A minimum stay of 2 nights applies. The weekly rate will apply for any stay of twenty-eight (28) consecutive nights or more.</p>
<b>Application</b>
<p>Applications are subject to availability and approval. Applications are evaluated in the order they are received and when all relevant information has been received. Applications will not be processed if incomplete. Applications for students under 18 years of age must be accompanied by a <a href="#">Parent/Guardian Consent form</a>. Applicants and continuing residents are <b>REQUIRED</b> to meet the following criteria:</p> <ol style="list-style-type: none"> <li>1. Ability to assimilate harmoniously in a multicultural community environment;</li> <li>2. Compliance with the following CDU policies and by-laws: <a href="#">Code of Conduct – Students</a>, the <a href="#">University Resident Conduct Policy</a>, the <a href="#">CDU Student Residences By-laws</a>, <a href="#">Katherine Student Accommodation Resident Handbook</a> and all other <a href="#">relevant governing documents of the University</a>; and</li> <li>3. Ability to pay a bond and maintain an ongoing financial commitment.</li> </ol>
<b>Conditions</b>
<p>Acceptance of a place at Charles Darwin University's Student Residences entails a commitment to pay for the entire contract period. Accommodation may be reviewed and refused at any time before or during the contract period based on previous and/or current conduct if the resident:</p> <ol style="list-style-type: none"> <li>1. Does not make satisfactory academic progress while residing on-campus;</li> <li>2. Does not enrol in or ceases to be enrolled in a CDU or partner institution course;</li> <li>3. Has a detrimental effect on the community environment;</li> <li>4. Poses a safety risk to themselves or other residents;</li> <li>5. Fails to disclose a prior eviction; and/or</li> <li>6. Does not make payments as required under the conditions of the contract or has an outstanding debt.</li> </ol> <p>Requests for specific rooms cannot be guaranteed. Requests to move rooms after occupying a room may be granted in extenuating circumstances and, if approved, may incur a \$100.00 cleaning and administration fee. Residents who wish to extend their stay beyond the contract period must make a request in writing to <a href="mailto:katherine.accommodation@cdu.edu.au">katherine.accommodation@cdu.edu.au</a> at least forty-eight (48) hours prior to the contracted departure date. Extensions cannot be guaranteed. Residents may be required to move rooms to facilitate a longer stay. Unless otherwise indicated by a resident in writing to <a href="mailto:ihd.marketing@cdu.edu.au">ihd.marketing@cdu.edu.au</a>, CDU may from time to time upload images of events and activities to its social media and web pages. This may include the image of you as a resident.</p>

<b>Bond</b>
<p>A Residency Bond of \$200.00 must be paid at the time of accepting an offer of short-term accommodation at International House Darwin, Katherine Student Accommodation or Alice Springs Student Accommodation. This will be held for the term of the residency contract.</p> <p>Upon departure, residents should lodge a completed bond refund form. The Residency Bond will be refunded within ten business days of receipt of this form. Any outstanding debt and or the costs of any repairs necessary to return a resident's room to original condition will be deducted from the Residency Bond upon departure, including cleaning fees for rooms left in an untidy condition.</p>
<b>Payments</b>
<p>Approved applicants on a daily rate contract are required to make full payment for the contracted period at the time of accepting an offer of a place at International House Darwin, Katherine Student Accommodation or Alice Springs Student Accommodation.</p> <p>Payments can be made through Visa, MasterCard or bank transfer. Please note that we do not accept American Express or Diners Cards.</p> <p>Approved applicants on a weekly rate contract are required to pay a minimum of the Bond and two (2) weeks' rent in advance. The balance can be paid via the fortnightly direct debit system. The Payment Authorisation Form (PAF) must be completed and returned to the Office of Accommodation Services prior to arrival. Direct debit can be paid from a nominated Visa, MasterCard or Australian bank account. If the PAF is not returned prior to arrival, then the applicant must pay in full prior to arrival.</p> <p>For group bookings including 10 or more guests, please refer to the <a href="#">Group Booking Terms and Conditions</a>.</p>
<b>Cancellations</b>
<p>Note: Residents whose contract is terminated for breach of the terms and conditions of this agreement may also be subject to the following cancellation fees.</p> <p><b>Daily Rate Contracts</b></p> <p>Cancellations made within forty-eight (48) hours of the contracted arrival date will incur a \$50.00 cancellation fee.</p> <p>Cancellation on the day of arrival will incur a cancellation fee equivalent to 2 nights' accommodation.</p> <p>No shows or cancellations after the day of expected arrival will incur a cancellation fee equivalent to accommodation charges owed up to the date of notification plus 2 nights' accommodation.</p> <p>Changes to bring forward a contracted departure date are permitted; however, the resident is required to provide 48 hours' notice of departure.</p> <p><b>Weekly Rate Contracts</b></p> <p>Weekly contracted residents have a minimum commitment of four (4) weeks.</p> <p>Cancellations made within 1 week of the contracted arrival date will incur a cancellation fee equivalent to 1 week of accommodation.</p> <p>Cancellation on the day of arrival will incur a cancellation fee equivalent to 2 weeks of accommodation.</p>

T: 08 8973 8324

E: [katherine.accommodation@cdu.edu.au](mailto:katherine.accommodation@cdu.edu.au)

W: [cdu.edu.au/ksa](http://cdu.edu.au/ksa)

No shows or cancellations after the day of arrival will incur a cancellation fee equivalent to accommodation charges owed up to the date of notification plus 2 weeks' accommodation.

Changes to bring forward a contracted departure date are permitted. In this case, the resident is required to provide 2 weeks' notice of departure.

For group bookings including 10 or more guests, please refer to the [Group Booking Terms and Conditions](#).

**Signature**

Upon signing these Terms and Conditions the resident is agreeing to comply with the following CDU policies and by-laws: [Code of Conduct – Students](#), the [University Resident Conduct Policy](#), the [CDU Student Residences By-laws](#), [Katherine Student Accommodation Resident Handbook](#) and all other [relevant governing documents of the University](#)

I confirm that I have read and understand the above conditions and agree to abide by them

Name: .....

Date: .....